



**A welcoming place that creates connections and inspires learning for all community members**

## **PAGE**

Library team members are people who love helping others, who enjoy solving problems, engaging with the community, and doing a variety of jobs, while buzzing about our busy library, and learning all the time!

The applicant must be able to work at least **20 hours / week, including evenings and weekends as needed.**

### **Relevant skills and abilities:**

Excellent communication and customer service skills, a high degree of computer literacy, and the willingness to learn library skills. The successful applicant must be physically able to bend, stoop, reach, and stand for the shift, as well as to maneuver book carts and carry books as needed up and down stairs. The successful applicant must also commit to following all of the Fernie Heritage Library health and safety protocols.

### **Regular duties for Page position:**

Assisting with opening and closing, shelving books and other collection materials, tidying shelves, assisting patrons, circulation desk duties, and general office duties. Pages may also help with window displays, putting together book bags, pulling books for Storytime, programming and events, and more.

The Fernie Heritage Library is a dynamic workplace buzzing with creativity, inspiration, and human connection. We are a small team and the right applicant will be able to ebb and flow with the workload while maintaining a positive attitude.

Please submit resumes to: [administrator@fernierheritagelibrary.com](mailto:administrator@fernierheritagelibrary.com)

Thank you for your interest.